



FOOD SORTER

PURPOSE

The Food Sorter volunteer position helps our community move one step beyond hunger every minute they help sort food products received at Pueblo Cooperative Care Center in preparation for their distribution to clients who are accessing services. The Food Sorter volunteer has a very important role in food safety and must uphold the practices, policies and procedures established by Pueblo Cooperative Care Center.

HEALTH & SAFETY REQUIREMENTS

Closed-toed shoes must be worn at all times, and cell phones and ear phones are not permitted. Due to health and safety regulations, the Food Sorter volunteer is not permitted to use any Pueblo Cooperative Care Center warehouse equipment or tools. The minimum age to be a Food Sorter volunteer *alone* is 16 years old, and with minimum supervision the minimum age is 14 years old. ***There are no exceptions to these health and safety requirements.***

SKILLS

The Food Sorter volunteer must maintain a commitment to support diverse individuals in a critical need work environment. Skills and qualifications for the Food Sorter volunteer include:

- a. the ability to express compassion and empathy for those living on a low income, senior citizens, veterans, individuals facing substance abuse, individuals with intellectual or developmental disabilities, the homeless and others;
- b. strong interpersonal communication skills;
- c. the ability to read, write and identify product categories;
- d. able to lift 50 pounds, but this is *not required*;
- e. able to work with a diverse group of individuals from different backgrounds;
- f. must follow directions of Pueblo Cooperative Care Center staff; and
- g. have the ability to work in a faith-based, team-oriented environment.

SUPERVISOR

The Food Sorter volunteer position reports to the Executive Director of Pueblo Cooperative Care Center or their designee.

DESIRABLE CHARACTERISTICS

The Food Sorter volunteer must be reliable, trustworthy, maintain integrity, have patience, be punctual, understanding and empathetic to client needs.

RESPONSIBILITIES

Responsibilities and expectations for the Food Sorter volunteer position include:

- a. moving foods from designated locations or corresponding pallets;
- b. unpacking donated and purchased foods;
- c. categorizing donated and purchased foods;



The benefits of volunteering are to be self-assessed by each volunteer as they can be both intrinsic and extrinsic in nature. Benefits experienced by volunteering may include but certainly are not limited to:

- a. grounding an individual in their foundational beliefs *and faith* while serving others;
- b. developing and contributing to community resources that further the objective of helping others and the community;
- c. developing skills by working in a team environment and interacting with clients;
- d. contributing to an efficient and high functioning non-profit organization; and
- e. to engage with and develop relationships with community members;
- f. to make new friends in a faith-based environment that believes in the value of all people.

